



THE CORPORATION OF THE TOWNSHIP OF BONFIELD
EMERGENCY SERVICES COMMITTEE MEETING
June 17th, 2024

PRESENT: Steve Featherstone, Chair Donna Clark, Vice-Chair
Dave Vieira, Deputy Fire Chief

STAFF PRESENT: Santana Chubb, Clerk

EXCUSED ABSENCE: Allan Reid, CEMC Kelly Serson, Fire Chief

1. Call to Order

Motion 1

Moved by Donna Clark
THAT this meeting be opened at 6:01 p.m.

Seconded by Dave Vieira

Carried Steve Featherstone

2. Adoption of Agenda

Motion 2

Moved by Dave Vieira
THAT the agenda for the Emergency Services Committee Meeting for June 17, 2024,
be approved as circulated.

Seconded by Donna Clark

Carried Steve Featherstone

3. Disclosure of Pecuniary Interest: None for this session

4. Adoption of Previous Minutes

Motion 3

Moved by Dave Vieira
THAT the minutes of the Emergency Services Committee Meeting held May 27, 2024,
be adopted as circulated.

Seconded by Donna Clark

Carried Steve Featherstone

5. Presentation & Delegations: None for this session

6. Staff Reports

6.a Report from Deputy Fire Chief regarding recent call reports.
The Deputy Fire Chief gave a brief report on recent operations and calls.
Personnel:
- Current total volunteer members: 23, 19 in operations, 3 on leave.

Calls:
From May 27 to current: total of 5 calls.

Emergency Services Committee Meeting, June 17th, 2024

- Attended 2 medical calls.
- Attended 2 hydro line down calls.
- Attended 1 grass fire.

6.b Report from Deputy Fire Chief regarding recent community involvement.
The Deputy Fire Chief reported on recent and upcoming community involvement.

Community Day:

- The volunteer fire fighters hosted an open house and provided goody bags which included fire prevention and educational materials.
- A fire extinguisher simulation training was set up for resident to learn and how to properly use a fire extinguisher and how to put out a fire.

Public Relations:

- The volunteers watered the rink to keep the dust down for the barrel race event hosted by the Agricultural Society.

Canada Day:

- The Fire Department will have a fire prevention booth set up at the Canada day event to educate the public.
- If there is a parade this year, planning will be made for participation.

6.c Report from Deputy Fire Chief regarding recent training.

- The volunteers have been going through pump training during their weekly training nights.
- On June 19th, the volunteers will be attending a Mobile Live Fire Training Unit in North Bay.

6.d Report from Fire Chief/Deputy Fire Chief regarding SCBA equipment.

The Deputy Fire Chief gave an update on the SCBA equipment and bunker gear.

SCBA equipment:

- The Bonfield Fire Department obtained some SCBA equipment from the Nipissing Fire Department to replace the outdated equipment that had become a safety concern.
- They received 14 certified and in service units.
- The equipment will have to be recertified in 2025.
- These 14 units can not be serviced. Once they break, they will no longer be used.
- New SCBA equipment has not been ordered as there is no room within the 2024 budget.

Bunker gear:

- Four bunker gear suits have been ordered, which was included in the 2024 budget.

7. Items for Committee Discussion

7.a Receive update on the final CRA.

- The final CRA was presented to Council and was passed. The final document has been sent off to the province.

7.b Receive and review update of the Fire Department assessment.

- Deferred to next meeting

7.c Discuss user fees for filling ponds.

The committee discussed creating a policy that would allow the Fire Department to fill residents' ponds and/or pools.

- The Deputy Fire Chief presented two draft policies.
- The Chair believes we should go forward with a policy permitting the Fire Department to fill ponds, but not pools as there are too many risks. The Vice-Chair believes both ponds and pools should not be permitted.
- Should a policy come into effect, user fees will be applied to the service for cost recovery.
- The filling of ponds would be done on Monday nights, during the Fire Department's weekly training and work nights to minimize additional costs.
- The draft policies will be presented to the CAO.
- The following motion was made:

Motion 4

Moved by Dave Vieira

Seconded by Steve Featherstone

THAT both water delivery policies are sent to the CAO, staff and legal to produce a report for Council on feasibility of water delivery service for ponds (excluding pools).

Carried Steve Featherstone

7.d Discuss fireworks for community events.

- Last year's Canada Day fireworks were moved to Labor Day due to a fire ban. Due to the community enjoying the change, this year's fireworks will be held on Labor Day once again.
- Currently the only volunteer available that is fully certified to put on the fireworks show is the Deputy Fire Chief. There are 4 other volunteers that are working on getting fully certified by attending firework events. A list of those volunteers will be provided to the Chair and Vice-Chair to help find opportunities to complete their certifications.

7.e Discuss Mobile Live Fire Training Unit.

The Deputy Fire Chief gave a brief description of a training session taking place this week for the volunteers.

- On June 19th, the volunteers will be attending a Live Fire Training Unit. This training will help the volunteers feel more comfortable when attending large fires.
- All surrounding municipalities will be attending.
- During the training, the pumper trucks will be filled with water and fully equipped, ready for any emergency if one occurs.

7.f Discuss training budget and training dummy.

- A training dummy was ordered at the end of 2023 but could not be processed till 2024. As a result, the purchase had to come out of the 2024 training budget instead. Because of this, the Fire Department has reached their spending limit for training for 2024.

- It was suggested to look at the possibility of placing the training dummy under small equipment instead of training. The Deputy Fire Chief will discuss it with the CAO.

8. Resolutions to be Considered for Council Recommendation: None for this session

9. Correspondence: None for this session

10. Closed Session: None for this session

11. Adjournment

Motion 5

Moved by Dave Vieira

THAT this meeting be adjourned at 6:36 p.m.

Seconded by Donna Clark

Carried Steve Featherstone

CHAIR

CLERK